

Mr T Mamak
(Headteacher)
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Hereford Road
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www.leominsterprimaryschool.co.uk

7th September 2018

Dear Parents/Carers,

On **Tuesday 18th September**, Year 4 pupils will be going on a trip to Queenswood, Dinmore Hill. The children will leave school at **9.30am** and will travel to Queenswood via coach. The children will return to school before the end of the school day so will need to be collected from the front entrance as normal.

Children will need to wear old clothes (not jeans), sensible shoes for walking and a waterproof coat. They will also require a large picnic and a drink (ideally in a ruck sack).

If your child is entitled to free school meals then a packed lunch has been ordered for them. If you have pre-ordered and paid for a cooked dinner for this day then you will need to contact the kitchen and cancel your order. Their telephone number is: 610432

In order to cover the cost of transportation, we are asking for a voluntary contribution of £3.50. Please return your payment and the slip below by **Thursday 13th September**. Alternatively, you can pay on Parent Mail. Unfortunately, if insufficient funds are received then we will have to cancel the trip.

The school has very high expectations of children's behaviour whilst they are representing Leominster Primary School on a trip. Therefore, we need to be confident that all children's behaviour is excellent and they conduct themselves in a sensible manner at all times. We reserve the right to not take any child whose behaviour could put themselves or others at risk.

In the event of bad weather, we will postpone the trip and arrange an alternative date.

Yours sincerely

Miss S L Cartwright
Assistant Head (Years 3 and 4)

✂.....

Child's Name.....

Class.....

I give permission for my child to go on the school trip to Queenswood

I enclose payment of £3.50 I have paid via Parent Mail

My emergency contact telephone number is.....

Signed..... Parent/Guardian



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