

NURSERY NEWS SUMMER TERM —NUMBER 4

Welcome to the Summer Term at Nursery. Our topic for the first half term is Keeping Healthy and the Emergency Services. Please check the Nursery noticeboard in the corridor at least once a week to find out about rhymes and particular focuses for the week. We are hoping to have some visitors in from the Emergency Services.



We are holding an open morning for prospective children and parents on Thursday 10th May between 9.00 and 10.30am so if you know anyone who may be looking for a Nursery place for their child in September please let me know. Don't forget that Monday 7th May is a bank holiday and Nursery will be closed.

Children will need to be able to take off and put on their own shoes and socks as independently as possible. Please encourage this at home.



Outside Kitchen

We are going to make an outside kitchen. If you have any old pots and pans you could donate we would be very grateful.

Reminders

- Please remember Nursery fees are paid a week in advance. Please send the correct money in a named envelope into the office.
- Please name Nursery sweatshirts.
- We need your child to have a pair of wellies in Nursery for our regular walks.
- If your child has grapes as part of their lunch, please chop them up into small pieces. Thank you.



Hopefully, we will soon be getting hot, sunny weather. If we do please could you provide them with a named sunhat and apply suncream before school. Please make sure clothing is labelled especially as children take off layers in the warmer weather, thank you.

Inside Story Headline

This story can fit 75-125 words.

Selecting pictures or graphics is an important part of adding content to your newsletter.

Think about your article and ask yourself if the picture supports or enhances the message you're trying to convey. Avoid selecting images that appear to be out of context.

Microsoft Publisher includes thousands of clip art images from which you can choose and import into your newsletter. There are also several tools you can use to draw shapes and symbols.

Once you have chosen an image, place it close to the article. Be sure to place the caption of the image near the image.

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This story can fit 100-150 words.

The subject matter that appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed internally, you might comment upon new procedures or improvements to the business. Sales figures or earnings will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance, an advice column, a book review, a letter from the president, or an editorial. You can also profile new employees or top customers or vendors.

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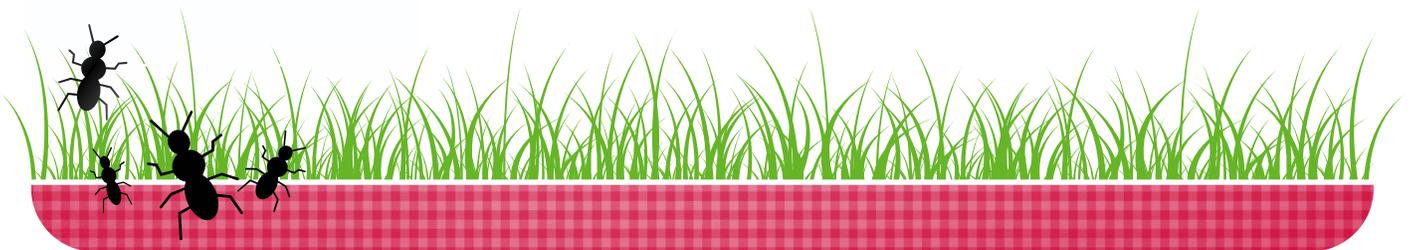
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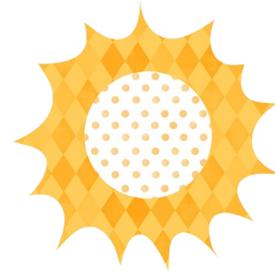
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"To catch the reader's attention, place an interesting sentence or quote from the story here."

Inside Story Headline

This story can fit 150-200 words.

One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies, and reports.

While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers.

A great way to add useful content to your newsletter is to develop and write your own articles, or include a calendar of upcoming events or a special offer that promotes a new product.

You can also research articles or find "filler" articles by accessing the World Wide Web. You can write about a variety of topics but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Publisher offers a simple way to convert your newsletter to a Web publication. So, when you're finished writing your newsletter, convert it to a Web site and post it.

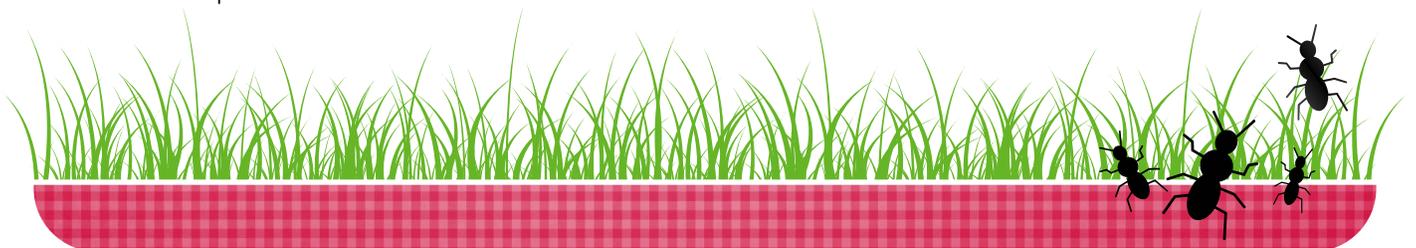
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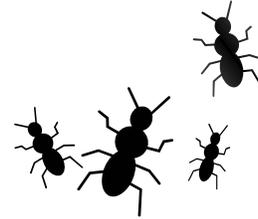
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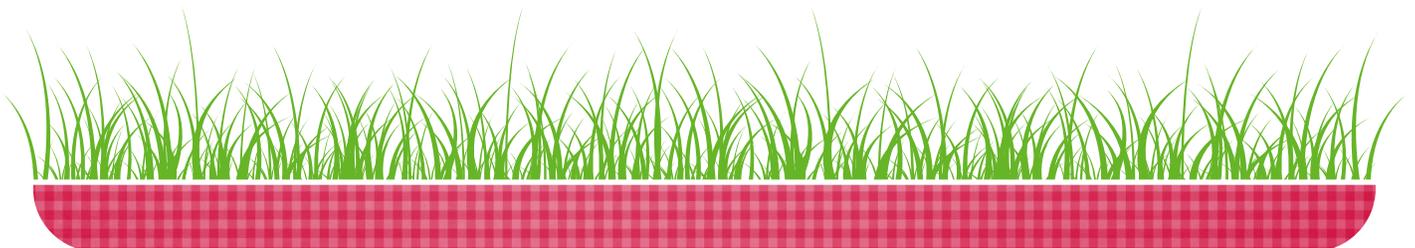
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Caption describing picture or graphic

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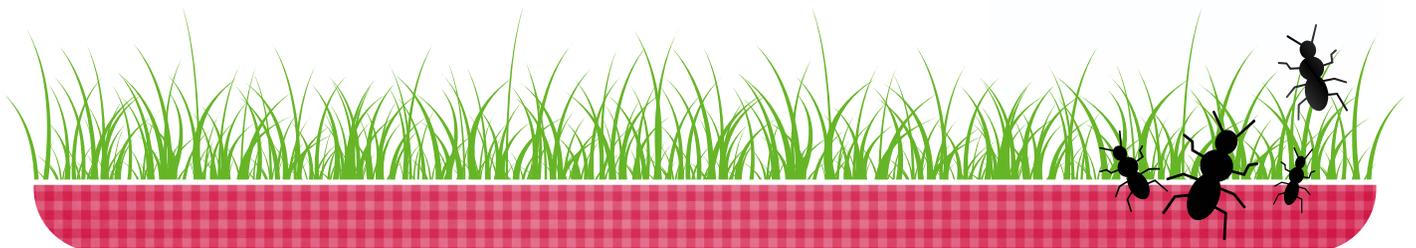
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Back Page Story Headline

This story can fit 175-225 words.

If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.

If you have any prices of standard products or services, you can include a listing of those here. You may want to refer your readers to any other forms of communication that you've created for your organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the month, or a biannual charity auction.

If space is available, this is a good place to insert a clip art image or some other graphic.

Your Name
Your Address Line 1
Your Address Line 2
Your Address Line 3
Your Address Line 4

Phone: 555-555-5555
Fax: 555-555-5555
E-mail: someone@example.com

PLEASE
PLACE
STAMP
HERE

Mailing Address Line 1
Mailing Address Line 2
Mailing Address Line 3
Mailing Address Line 4
Mailing Address Line 5

