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18th October 2016

Dear Parent/Carer

From September 2014 all children who are in reception, year 1 or year 2 in a state-funded school have been offered a free school lunch. However, by **registering** for free meals you could help raise an extra £1,300 for our school, to fund valuable support like extra tuition, additional teaching staff or after school activities.

This additional money is available from central government for every child whose parent is receiving one of the benefits listed in the form. It is therefore important to sign up for free school meals, even if your child is in reception, year 1 or year 2, so that our school receives as much funding as possible.

You can register if you are receiving any of the benefits shown below:-

- Income Support or Jobseekers Allowance (Income based)
- Income Related Employment & Support Allowance
- Pension Guarantee Credit
- Child tax credit where :-
- *Working tax credit is not in payment **and***
- *Annual Income does not exceed £16,190 as determined by HMRC*

- The Working tax credit "run on" (4 weeks only)
- Support under Part VI of the Immigration and Asylum Act 1999

In order to check if you are eligible to receive free school meals please could we ask you to return the reply slip below to the school office, the information you provide in this form will be used by the council to confirm receipt of one of the listed benefits.

Thank you for your help, all returned slips will be treated in strictest confidence.

Yours sincerely

p.p. T Mamak
Headteacher

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Eligibility to Free School Meals (Checking slip)

Child's Name..... Class.....

Parent full name..... Parent DOB.....

National Insurance Number.....

Address:-

I give my permission for my details to be checked against the Free School Meal database.

Signed.....Parent/Carer